Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul

BAGONG PILIPINAS

# REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea, is inviting companies to submit quotations for its procurement of a contract for short-term lease of exhibit space for an exhibition featuring the artworks and fashion creations of Mikey Espinosa, in commemoration of the Philippines' Chairship of the 49th ASEAN Summit, from 01 to 06 December 2026, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas," as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed in **Annex A**.

The last day to submit quotations is Monday, 23 November 2026, at 5:00 p.m. Interested suppliers may send their duly signed proposals to **seoulpe@philembassy-seoul.com** and attention to **Ms. Anna Gabriella E. Guinto**.

For further inquiries, please contact the Philippine Embassy at the telephone number (02)788-2100~2101 ext. 142 for English-language speakers or ext. 141 for Korean-language speakers.

The Embassy of the Philippines
Seoul, Republic of South Korea

18 November 2026

# SHORT-TERM LEASE OF EXHIBIT SPACE FOR AN EXHIBITION FEATURING THE ARWORKS AND FASHION CREATIONS OF MIKEY ESPINOSA, IN COMMEMORATION OF THE PHILIPPINES' CHAIRSHIP OF THE 49TH ASEAN SUMMIT, FROM 01 TO 06 DECEMBER 2026

## Terms of Reference

The Embassy of the Philippines intends to lease an appropriate venue in Seoul for the photo exhibition featuring the artworks and fashion creations of Mr. Mikey Espinosa, from 01 to 06 December 2026.

### *I. Objective*

To lease a suitable venue for the exhibition featuring the artworks and fashion creations of Mikey Espinosa from 01 to 06 December 2026 (excluding ingress and egress schedules), in commemoration of the Philippines' Chairship of the 49th ASEAN Summit.

### *II. Exhibit Space*

In connection with the short-term lease of exhibit space, the Embassy shall require from the Gallery the following

a. An appropriate space dedicated for the event, enough to showcase nine (9) artworks in varying sizes and four (4) fashion outfits, and to host an opening reception for 60 persons
b. Wall or ceiling railings to hang the artworks on the wall. The Embassy will provide the necessary accessories to secure the artworks
c. Provision of necessary equipment such as, but not limited to, chairs, podium, microphones, etc.

### *III. Exhibit Details*

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|---|---|
| A. Date | : 01 to 06 December 2026 |
| B. Viewing Hours | : 11:00 AM to 9:00 PM or 10:00 AM to 8:00 PM |
| C. Ingress Date | : 30 November 2026 (Monday) (*time to be discussed after contract award*) |
| D. Egress Date | : 07 December 2026 (Monday) (*time to be discussed after contract award*) |
| E. Opening Reception | : 01 December 2026 (Monday), 2:00 PM until 4:00 PM, with 60 guests |
| F. Location | : Seocho-gu, Seoul |

### *IV. Approved Budget for the Contract*

The Approved Budget for the Contract is **One Million Six Hundred Fifty Thousand Korean Won** (KRW 1,650,000) only, inclusive of all applicable fees and charges.

### *V. Terms of Payment*

Full payment will be made within ten (10) days after the fulfillment of the contract via bank deposit.